



**STATE OF
OHIO**
BOARD OF PHARMACY

OARRS Wholesale Reporting System Updates

Effective today, February 10, 2020, the State of Ohio Board of Pharmacy is launching several enhancements to the OARRS Wholesale Reporting System to improve security and the overall user experience. Please read this entire notice to ensure that your account will comply with the new security features to prevent your account from being disabled or locked.

All Ohio licensed wholesale distributors of dangerous drugs, virtual wholesalers, manufacturers of dangerous drugs and outsourcing facilities that do not sell controlled substances or gabapentin to Ohio licensed terminal distributors of dangerous drugs (clinics, pharmacies, hospitals, EMS, etc.) or Ohio prescribers must submit a request for an exemption from the requirement to submit zero reports to OARRS.

All drug distributors that qualify for an exemption must submit an exemption request form electronically. The Board recently transitioned to a new electronic system for approving exemption requests, which requires the submission of a new request even if you have previously submitted and have been granted an exemption from the Board. The form may be accessed here: www.pharmacy.ohio.gov/exemptDD.

A distributor that fails to obtain an exemption request and does not submit a zero report to the Board may be subject to disciplinary action.

Website Address Update

For those who have bookmarked "<https://www.wholesale.ohiopmp.gov>", you will need to update your bookmark to use "<https://www.ohiopmp.gov>".

The Board has implemented a temporary redirect to the correct address through June 30, 2020. After June, the old URL will be disabled.

New FTP Server

The Board has installed a new FTP server that will also allow you to submit Wholesale data via SFTP, making the data that you send more secure. Your current FTP accounts are being transferred to the new server, so you should not notice any difference. **For those who manually submit data through the website, this update does not affect you.**

In continuing the Board's focus on security, we will be **disabling the transfer of files via plain FTP** at the end of June 2020. Therefore, you will need to change any connections to use FTPS or SFTP prior to June 30, 2020.

If you choose to submit data via SFTP, you may **obtain an SSH key** by logging into your OARRS Wholesale account and going to the "My Account" section.

Updated instructions for connecting to our FTP server can be found at <http://pharmacy.ohio.gov/wholesalereport>.

Two-Factor Authentication

You now have the option to enable two-factor authentication when signing into www.ohiopmp.gov. This option will boost security for those who enroll by requiring you to also provide a verification code in order to log into your account. The verification code will be sent to a contact email address on your account.

Account Contact Information

You may now add a secondary contact to your account. This will make it easier for Board staff to contact someone within your organization and expand the number of individuals who receive notices and reminders from OARRS. To add a secondary contact or to manage your account information, simply sign into your account and go to the "My Account" section.

Passwords Update

To protect your account and your data, the Board has upgraded our minimum password standards to the following:

1. Must be at least 12 characters in length
2. Must contain at least one upper case character (ex. ABC)
3. Must contain at least one lower case character (ex. abc)
4. Must contain at least one numerical character (ex. 123)
5. Must contain at least one special character (ex. !#\$)

We will be enforcing this standard at the end of June 2020. However, the Board encourages you to change your password immediately if it does not currently meet these minimum standards. After June 30, 2020, any account with a non-compliant password will be forced to change it prior to being able to sign in or submit data.

To **change your password**, simply sign in and go to the "My Account" section.

We have also added the ability for you to reset an account password. If you **forget your password**, click the "Forgot Password" button at the login menu and follow the prompts.

Account Management Made Easier

Licenses may now use one wholesale account to submit data for all your wholesale transactions across multiple DEA numbers. We have added a section allowing you to add/remove DEA numbers associated with your account. You will only be able to submit data for the DEA numbers associated with your account.

The Board strongly encourages you to utilize this feature ensure that all DEA numbers for which you are submitting data are associated with your account. You will begin receiving warnings to update your account when submitting data for a DEA number not associated with your account.

After June 30, 2020, OARRS will reject any data submitted for DEA numbers not associated with an account.

Additional Updates Coming Soon

The Board is working on the following additional updates to the OARRS Wholesale Reporting System:

- Adoption of ARCOS "Action Indicators" to make altering your data easier
- Email reminders for when you forget to submit data

Notices will be sent when these new features go live. If you have any questions or if there are any other features that you would like to suggest, please email us at IT@Pharmacy.ohio.gov.
